



Tetney Primary School Newsletter

No. 11

6th February 2026

School Attendance Policy Focus

The school attendance policy is attached for full reference but a couple of areas for focus are:

- If your child is poorly and will not be attending school, Parents/Carers must in the first instance make contact with the school office. This can be either by: -

Telephone or Voicemail on 01472 812074

- **Email** admin@tetney.lincs.sch.uk

This is the process for each day of absence. If you speak with a member of staff, you **must** also confirm absences with the office.

- Medical Appointments you should complete and return in advance a Leave of Absence Medical Appointment form - these are available in the Reception foyer. For emergency appointments, these can be completed after the event. Proof of any appointments is also required and can be sent via email or shown in person to the office staff.
- Leave of Absence Requests you should complete and return in advance a Leave of Absence form - these are available in the Reception foyer.

Please click on the link below for access to the Attendance Policy:

[Attendance & Absence Policy](#)

Playtime Snacks

All snacks must be healthy snacks and should not include crisps, chocolate or nuts (due to allergies).

Attendance

Our whole-school attendance remains slightly above the local and national figures at 95.1%.

Class Attendance This Term so far-

Cedar Class: 94.4%

Oak Class: 95.2%

Elm Class: 95.3%

Sycamore Class: 95.3%

Willow Class: 94.9%

Thank you for your continued support in helping children attend school regularly and on time.

Upcoming Events

Childrens Mental Health Week - 9th-13th February - Our theme is ***This is my Place***

Tuesday 10th February - Road Safety Day
Willow/Sycamore/Elm

Tuesday 10th February - Y6 Get Glowing Festival

Tuesday 10th February - FOTPS School Glow Party Disco

Wednesday 11th February - Y2 Get Glowing Festival

Friday 13th February - End of term see you back at school on Monday 23rd February.

School Lines of Communication

Dojo - Please remember, if you have any concerns to contact your child's class teacher in the first instance, either at drop off or collection if it is a short conversation, or by contacting the office to arrange an appointment. Please email admin@tetney.lincs.sch.uk or call 01472 812074.

Class Dojo is not monitored regularly and should not be used for raising issues of concern. Please click on the link below for access to the Parent Code of Conduct.

[Parent Code of Conduct](#)